



कलाक्षेत्र प्रतिष्ठान

KALAKSHETRA FOUNDATION

(An Institution of National Importance)

(An autonomous organisation under the Ministry of Culture, Govt. of India)

RUKMINI DEVI COLLEGE OF FINE ARTS

**RECRUITMENT TO THE POST OF PRINCIPAL - RDCFA
ON DEPUTATION / SHORT TERM CONTRACT**

Applications are invited by Kalakshetra Foundation from suitable candidates for filling the post of Principal, Rukmini Devi College of Fine Arts, Kalakshetra Foundation on Deputation / short term contract extendable on year-to-year basis subject to satisfactory performance of the candidate during the period of contract.

Name of the post & Group	Scale of pay	No. of posts	Age limit
Principal RDCFA Group - A	Pay Level – 25 of (Rs.59300 - 187700) in VII th Pay commission pay matrix of Tamil Nadu State pay scale	1	45 to 50 Years

2. The responsibilities attached with the post of Principal, RDCFA are as follows:

Responsible for all administrative functions and academic activities of Rukmini Devi College of Fine Arts under the guidance and orders of Director.

A broad scope of the work of Principal involves the following:

- Submit proposals to Director for development, administer, and promote the academic programs and academic support functions of the college including international programs;
- Co-ordinate holding of Academic Advisory Committee meeting at least once a year;
- Recommend to Director for the nomination, retention, termination, and remuneration to the contract faculty both full time and part-time;
- Monitor overall functioning of the College;
- Monitor attendance of students on daily basis;
- Ensure smooth conduct of examinations and declaration of results within the stipulated date lines;
- Ensure discipline among students and bring serious issues to the notice of Director;

- h. Coordinate and promote academic proposals, changes, reviews, and other academic matters;
 - i. Coordinate among the departments viz. Dance, Music, Costume Block, Theatre and Visual Arts Department;
 - j. Develop and coordinate educational policies, planning functions and physical facilities planning and utilization of the college;
 - k. Provide leadership, conduct and implement strategic planning;
 - l. Recommend to Director for developing external relationships for the purposes of (i) enhancing student placement opportunities; (ii) providing meaningful community outreach opportunities for students and faculty; and (iii) develop alumni data bank and organize alumni association meeting once a year.
 - m. Recommend fee structure every year;
 - n. Organize placement services for the students once a year;
 - o. Update contents in the Kalakshetra Website with regard to college at regular intervals;
 - p. Any other work as may be assigned to the Principal by the Director from time to time.
3. The eligibility criteria for the post will be as under:
- a. **Eminent artists/private persons** fulfilling the essential qualifications as well as having the technical qualifications, as applicable to a Principal/ Professor (Bharatanatyam / Carnatic Music) level appointee in a Central/State Government/Autonomous institutions
 - b. Officers holding the analogous post in Central/State /Autonomous institutions, (**or**) Professors (Bharatanatyam/Carnatic Music) having 7 years regular service in the Pay Level 22 (Rs.56100-177500), of Tamil Nadu Government State Pay Scales or equivalent level.
 - c. **Essential & Technical Qualifications:** (i) a Diploma or a Degree in the field of specialization(ii) Proficiency / good knowledge of music or dance, though he / she may not be a performing artist he she should have the capacity to perform in the category of specialization (iii) the capacity to get on well with artists (iv) Academic degree will be an additional qualification (v) knowledge of local language and English is essential, knowledge of Hindi will be an additional qualification (vi) Should have put in about 10 years of service in a supervisory capacity in a reputed institution.
4. Based on the scrutiny of applications, candidates who fulfil the essential qualifications in all respects as per the parameters of this notice will be shortlisted and such shortlisted candidates may be called for interaction with the selection committee.
5. Applications complete in all respects as per the prescribed proforma as given in Annexure - I to this notice should be submitted to Director, Kalakshetra Foundation, Thiruvannamipur, Chennai – 600 041 so as to reach by 05.30 p.m. on 23.11.2026. The cover containing the

application should be clearly superscribed as “**Application for the post of Principal, Rukmini Devi College of Fine Arts, Kalakshetra Foundation**”.

6. In case of serving officials, it may be ensured that necessary documents viz., cadre clearance, vigilance clearance, copy of APARs (for last five years) are invariably sent through proper channel. Incomplete applications, applications received after the last date or through email will be summarily rejected.

Director
Kalakshetra Foundation

ANNEXURE - I

कलाक्षेत्र प्रतिष्ठान

KALAKSHETRA FOUNDATION

(An Institution of National Importance)

(An autonomous organisation under the Ministry of Culture, Govt. of India)

*Affix recent
colour
Photograph of
the candidate*

**Application for the post of Principal, Rukmini Devi College of Fine Arts
(Deputation / Short term contract)**

Applicant Type (Please indicate by)	On Deputation	On Short Term Contract
Name and Address (in Block letters):		
Mobile #	Mobile #	
	Alternate #	
Email address		
Date of Birth (In Christian era)		
Date of joining Central/State Government		
Educational Qualifications Highest Qualification		
Service to which you belong		
Please indicate which of the qualifications do you possess? Do you hold analogous post on regular basis in Level-25 (59300-187700) of VII TN Govt Pay Matrix? (OR) Do you possess 7 years regular service in the grade rendered after appointment thereto on a regular basis in posts in Pay Level 22 of TN Govt pay scale (Rs. 56100-177500) or equivalent in the parent cadre or Department		

Please state whether in the light of entries made by you above, you meet the requirement of the post.	Yes / No
---	----------

Details of employment, in chronological order, enclose a separate sheet, duly authenticated by your signature if the space below is insufficient:

Office/ Organisation	Whether Central Govt./ State Govt./ University/ Research Institutions/ PSU/ Statutory/ Autonomous Organisation	Post held with Pay Level	Period of service		Nature of appointment (regular/ ad- hoc/ deputation)	Nature of Duties with brief details of works performed during the appointment
			From	To		
Nature of present employment i.e. ad-hoc or (Temporary) quasi-permanent or permanent						
In case the present employment is held on deputation/contract basis, please state: (a) The date of initial appointment (b) Period of appointment on deputation/contract						
Please state the category of organisation you are presently working with:			☐ Central Government ☐ State Government ☐ Statutory Organisation ☐ Autonomous organisation ☐ University ☐ Research Institute ☐ Private			
Are you in VII Pay Commission pay level? If yes, give the date from which the revision took place (Please indicate the pre-revised scale, as well)						
Existing total emoluments drawn per month.						

Additional information, if any, which you would like to mention in support of your suitability for the post. (Please enclose a separate sheet):	
Remarks, if any	

Place:

Signature of the Candidate

Date: