



AN INSTITUTE OF NATIONAL IMPORTANCE &
AUTONOMOUS BODY UNDER THE MINISTRY OF CULTURE, GOVT. OF INDIA
Thiruvannamipur, Chennai-600041

NOTICE INVITING TENDER (NIT)

Kalakshetra Foundation (KF) invites sealed tender/Bid for the following building demolition and cleaning and clearing of building debris from the site into valthottam area in Kalakshetra Foundation:

1	Tender No. & Date	F.No.A.78/29/2025-2026/KF - Dated 02.09.2026
2	Name of the work	Demolition of old hostel building in BCCH in Kalakshetra Foundation, including cleaning and clearing of building debris from the site into valthottam /KF campus, Thiruvannamipur, Chennai 600 041.
3	Estimated cost put to tender	Rs.7,31,820 /- (Rupees Seven lakhs thirty one thousand eight hundred twenty only)
4	Period of completion	1 (one) Month
5	Web site/Portal address	https://eprocure.gov.in/epublish/app (CPPP) And www.kalakshetra.in
6	Type of contract	The tender shall be measurement, item rate contract based on specifications, drawings and General conditions, additional conditions, special conditions with BOQ / Schedule of items/ List of items, list of approved materials / Brands to be quoted by contractor. The tenderers are required to quote their unit rates against items of BOQ / Schedule of Quantities /items
7	Timeline details	
	a)Tender /Bids submission start date	From 05.09.2026 - 1.00 pm
	b) Tender/Bids submission end date	25.09.2026 – 1.00 pm
	c) Date and time of Technical bid (Cover 1) opening	25.09.2026 – 4.00 pm

	e) Date and time of Price bid (Cover 2)opening	Will be intimated later
8	i) Eligibility Criteria	Contractor who fulfill the following requirements shall be considered as eligible bidder
		Contractors enlisted with CPWD/ MES / any Central / /State Department or any Central / State PSU's or any autonomous body under any Central / State Government or any local body
	ii) Technical PQC (Pre-qualification criteria)	Bidder's experience: The bidder should enclose the copy of the successfully completed similar work means building demolition work cleaning and clearing building debris, order executed in any Central / /State Department or any Central / State PSU's or any autonomous body under any Central / State Government or any local body during last 7 years. Tender is invited should any of the following: (i) Three similar completed work order costing not less than 40% of the estimated cost. (ii) Two similar completed work order costing not less than 50% of the estimated cost (iii) One similar completed work order costing not less than 80% of the estimated cost. Note: Similar work means old Building Demolition and cleaning and clearing building debris
	iii) Financial Turnover Criteria	Submission of certified copy of Balance Sheet and Profit and Loss account statement for last 3 (Three) Assessment /financial years (The firm shall have average annual turnover during the last 3 years ending 31st March of the previous financial year, should be at least 30% of the estimated cost)
9	Tender issuing officer	Name : Engineering officer
		Address: Kalakshetra Foundation, central office, Thiruvannamipur, Chennai 600 041.
		Contract details: 044-24520836
	Tender Accepting officer	Name: The Director or his Authorized representatives
		Address: Kalakshetra Foundation, central office, Thiruvannamipur, Chennai 600 041.

		Contract details: 044 24520836
10	Executing Agency	Engineering officer /Kalakshetra Foundation.
11	Earnest Money Deposit (EMD)	₹. 14,636/- (Rupees Fourteen thousand six hundred thirty-six only) in favour of “Kalakshetra Foundation, Chennai” Note: a. Contractors are required to furnish EMD / Bid security while submitting the tender in for form of Account Payee Demand Draft or Bank Guarantee from Nationalized bank or online /e-payment in the account of “Kalakshetra Foundation” account. Proof of online Payment of Earnest Money Deposit of ₹. 14,636/- (Rupees Fourteen thousand six hundred thirty-six only) shall be kept in the envelope containing the tender documents (Technical bid – Cover I) which is to be attached with tender at the time of submitting. b. Contractors those who do not submit EMD, request to submit the supporting documents in claim of their valid exemption certificate issued by NSIC (for civil works) - Govt of India. c. Tender /Bid document without EMD or valid Exemption of EMD supporting document shall be enclosed /attached with technical cover 1. Failing to submit EMD or valid EMD exemption registration / certification treated as invalid tender and Bid. Tenders/Bid without EMD will be rightly rejected. BANK ACCOUNT DETAILS for online/ e payment for EMD KF’s Bank account details for remittance of EMD amount are as under, Name of the Bank: CANARA BANK Name of Branch: Chennai Thiruvanniyur Branch Account No.: 2649101001719 IFSC: CNRB0002649
	NOTE- All relevant details, terms & conditions etc., are available on https://eprocure.gov.in/epublish/app (CPPP) And www.kalakshetra.in please visit websites for complete details	

ii)	Contractor enlisted with any Central / /State Department or any Central / State PSU's or any autonomous body under any Central / State Government or any local body are required to submit/furnish the following documents in Cover I for checking eligibility: - - Copy of enlistment / registered contractor - Demand draft, Proof of online Payment of Earnest Money Deposit, Bank Guarantee from Nationalized bank. Rs. 14,636/- (Rupees Fourteen thousand six hundred thirty-six only) EMD instrument or as per NIT conditions. - GST certificate - Financial Turnover for last three years and Income tax returns for the last three years. - Completed works during last 07 years along with completion certificate - Any other document required as described Self-declaration to be submitted by the firm: The firm has not suspended / debarred / black listed (either permanently or temporarily) from participating any bid or any business dealing by any Central / State Department or any Central / state PSUs or any autonomous body under any Central / State Government or any local body as on bid the bid submission date And also such tenders shall not be qualify for opening of Financial bid (cover 2)
iii)	Tenders not accompanied by scanned copies of requisite DD / Bankers Cheque or as mentioned above towards earnest money (as applicable in Cover) shall not be considered for validation of “Technical bid “and their Financial Bids will not be opened
iv)	Contractors should ensure that their original physical Demand Draft and Earnest Money Deposit (EMD) instruments (online remittance copy) OR EMD Exemption supporting document in Technical bid–COVER 1, failing which following action shall be taken: - - Non-submission of DDs and EMD shall be considered as will full negligence of the tenderer with ulterior motives and such tenderer shall be banned from bidding for a period of one year commencing from the date of Financial Bid (Cover 2) - In case of tenders from un enlisted contractor, non-submission of DDs and EMD in cover 1/ Technical bid, their Financial bid – Cover 2 will not be opened. Name of such Contractors along with complete address shall be circulated for not opening of their bids for a period of one year from the date of opening of Final bid (Cover 2) - Tender /Bid document in the technical bid (cover 1) without EMD and EMD Exemption supporting document shall be treated as invalid and liable for outright rejection.
v)	Contractor will not be allowed to execute the work by subletting or through power of attorney to a third party / another firm on his behalf. However a contractor can execute the work through power of attorney to sons/daughter/spouse of Proprietor / Partner /Director and firms own employees, director, project manager provided they are not have a separate enlisted firm in any Central / /State Department or any Central / State PSU's or any autonomous body under any Central / State Government or any local body.

vi)	After opening of Cover 1 and during its technical evaluation, in case any deficiency is noticed in the documents required to be furnished to KF by the tenderers as per NIT, a communication in the form of email/ SMS / Speed post etc. shall be sent to the contractor to rectify the deficiency within a period of seven (5) days from the date of communication failing which their financial bid (Cover 2) shall not be opened and contractor shall not have any claim on the same.
vii)	Invitation of tender / Bid does not constitute any guarantee for validation of Technical bid and subsequent opening of financial bid of any applicant/ bidder merely by virtue of enclosing Demand Draft. Accepting Officer reserves the right to reject the Technical bid and not to open the financial bid of any applicant / bidder. Technical bid validation shall be decided by the Accepting Officer based on eligibility of the firm as per criteria given in this NIT – Tenderer / bidder will be informed regarding non – validation of his Technical bid assigning reasons therefore through tender evaluation report which shall be uploaded on the website. Such tenderer, if desires, may appeal to the Director /KF / Accepting officer on email before the scheduled date of opening of Cover 2. The Director KF / Accepting officer shall decide the matter within a period of seven working days from the date of receipt of appeal. The decision of The Director KF/Accepting officer shall be final and binding. The tenderer / bidder shall not be entitled for any compensation whatsoever for rejection of his bid.
viii)	In case the Schedule of Quantities / BOQ (Bill of Quantities) is revised through the corrigendum and the bidder has failed to quote on revised BOQ i.e. he has quoted on pre revised BOQ), such bid shall be treated as willful negligence by the bidder and his quotation shall be considered non-bonafide. In such cases the lowest tender shall be determined from amongst the valid/bonafide bids on. Accepting Officer may decide whether to re-tender or consider the lowest bonafide tender for acceptance.
ix)	Revoking the offer or revising the rates upward or offering voluntary reduction by the lowest tenderer after opening of Cover 2 shall be considered as willful default. For this default a penalty of an amount equal to Earnest Money shall be levied. In case of an un-enlisted tenderer, Earnest Money deposited by him shall be forfeited. Further the next lowest offer shall not be considered for acceptance. Instead, retendering shall be resorted to in transparent and fair manner and the defaulting tenderer and his related firm if any, shall not be eligible for this tender in second call or subsequent calls.
x)	Tenderer related firms shall be issued simultaneously. Firms shall be termed as related if Proprietor / one or more partners / Directors are common. Decision of Accepting Officer on issue / deny the tender to any one of the related firms shall be final and binding
xi)	Integrity pact - NIL
xii)	Joint Venture _ NIL

(V. SRINIVASAN)
ENGINEERING OFFICER
For DIRECTOR -KALAKSHETRA FOUNDATION



AN INSTITUTE OF NATIONAL IMPORTANCE &
AUTONOMOUS BODY UNDER THE MINISTRY OF CULTURE, GOVT. OF INDIA
Thiruvannamipur, Chennai-600041

F.No.A.78/29/2025-2026/KF - Dated – 02.09.2026

Tender /Bid Document

Name of work: Demolition of old hostel building in BCCH in Kalakshetra Foundation, including cleaning and clearing of building debris from the site into valthottam /KF campus, Thiruvannamipur, Chennai 600 041.

PH- 044 – 24520836

E-Mail:

works@kalakshetra.in

Website: www.kalakshetra.in

Kalakshetra Foundation, an Autonomous Body under the Ministry of Culture, Govt. of India, invites sealed tenders in **two bid (Technical cum eligibility bid and Price bid)** system in the enclosed format from the registered contractors (CPWD/State PWD/Railways/ MES /BSNL Reputed Central or State Public Sector Units/Autonomous Body/ Govt. agencies / contract of similar in nature) for the work of “Demolition of old hostel building in BCCH in Kalakshetra Foundation, including cleaning and clearing of building debris from the site into valthottam /KF campus, Thiruvannamiyur, Chennai 600 041.

The sealed tenders **two bids system (Technical cum eligibility bid and Price bid)** should reach the Director, Kalakshetra Foundation, Thiruvannamiyur, Chennai- 41, on or **before 25.09.2026 up to 1.00 p.m. by post or by hand delivery.**

Late/delayed tenders received, due to any reason whatsoever will not be accepted under any circumstances. In case bidder/tenderers/tenderers need any clarification/assistance may contact Engineer officer on any working day during the office hours and can be contacted at 044- 2452 0836.

1.	Name of the work	Demolition of old hostel building in BCCH in Kalakshetra Foundation, including cleaning and clearing of building debris from the site into valthottam /KF campus, Thiruvannamiyur, Chennai 600 041.
2	Notice Inviting Tender No	F.No.A.78/29/2025-2026/KF - Dated 02.09.2026
3	Tender documents	The tender documents are to be downloaded either from the Foundation's website at www.kalakshetra.in or www.epublishing.gov.in from 05.09.2026, 1.00 p.m. onwards. If there is any difficulty in downloading the documents, same can be collected from the Foundation's Office free of cost on any working day between 10.00 a.m. to 5.00 p.m. till 25.09.2026-11.00 a.m.
4	Pre-bid meeting if required	17.09.2026 at 3.00 p.m. (the meeting will be held only if required)- otherwise Queries any will be addressed through official e mail id.
5	Last date and time for receipt /submission of completed Tenders/Bids	25.09.2026 up to 1.00 p.m.
6	Date and Time of Opening of Technical bid (Cover 1)	25.09.2026 up to 4.00 p.m.
7	Date of opening of Price bid(Cover 2)	Will be intimated later
8	Estimated cost put to bid	Rs.7,31,820 /- (Rupees Seven lakhs thirty one thousand eight hundred twenty only)
9	Amount of Earnest Money Deposit (EMD)	₹. 14,636/- (Rupees Fourteen thousand six hundred thirty-six only) in the form of Demand draft in favour of Kalakshetra Foundation, Chennai or as per NIT details
10	Period of completion of work	1 (One) month from the date of handing over the site or award of work /letter

The Kalakshetra Foundation reserves the right to accept or reject, wholly or partly, any or all the applications without assigning any reason whatsoever. Kalakshetra Foundation decision in this regard will be final and binding on all applicants.

INSTRUCTIONS TO THE TENDERERS:

The intending bidder/tenderer must read the terms and conditions carefully. He/she should only submit has bid if he/she considers himself eligible and he/she is in possession of all the documents required.

1. The sealed envelope must be super scribed, should have – **TECHNICAL BID COVER 1** –and Check list - **Name of work:** Demolition of old hostel building in BCCH in Kalakshetra Foundation, including cleaning and clearing of building debris from the site into valthottam /KF campus, Thiruvannmiyur, Chennai 600 041,” with tender inquiry No. and its due date separately.
2. The sealed envelope must be super scribed should have– **PRICE BID COVER 2 (financial bid)** - **Name of work:** “Demolition of old hostel building in BCCH in Kalakshetra Foundation, including cleaning and clearing of building debris from the site into valthottam /KF campus, Thiruvannmiyur, Chennai 600 041..” with tender inquiry No. and its due date separately
3. **Technical cum eligibility bid (cover 1) and price bid (cover 2) (financial bid) documents should be submitted separately.** Those who qualifies in the Technical bid are eligible to execute the order and for their price bid only be opened. Should be filled in English and all entries should be typewritten or handwritten but there should not be any overwriting or cutting. Corrections, if any, shall be made by neatly crossing out, initialing, dating and rewriting.
4. **If any price details indicated in the technical bid invariably their offer will not be considered further**
5. The rate quoted should be indicated in words as well as in figures. If there is a discrepancy between words and figures, the lesser amount shall be considered as valid. If the tenderer does not accept the correction of the errors, the bid shall be rejected.
6. All pages provided in the tender document shall be numbered and submitted as a package along with forwarding letter on agency’s/firm’s letter head with signed and sealed before their submission.
7. Rates should be quoted as shown in format schedule and all applicable taxes and duties levied by government in all respects.
8. Tenders/Bids qualified by such vague and indefinite expressions such as “subject to prior confirmation”, “subject to immediate acceptance” etc. will be treated as vague offers and rejected accordingly.
9. The instructions given herein will be strictly binding on the tenderers and deviation, if any, not acceptable to the Kalakshetra Foundation, will make the tender or tenders liable to be considered invalid. Tender(s) incorporating additional conditions by the tenderer(s) are liable for rejection.
10. The tenderers shall fill up the **Technical Bid (Cover 1)** in prescribed format and submit the same duly signed on all pages and sealed as a token of their acceptance. Incomplete tenders i.e. **Technical Bid - eligibility bid (Cover 1) without** all the supporting documents, EMD and duly filled in, copy of valid exemption certificates issued by NSIC – Government of India, Copy of GST registration certificate, PAN certificate, Address proof of the firm signed and stamped with official seal in all the pages will be rejected straightway without any reference to the tenderers/Bidders.

11. The tenderers shall quote their rate in words as well as in figures. the cost mentioned in the **Schedule of quantities/BOQ- PRICE BID (Financial Bid) – Cover 2** and submit the same duly signed and sealed cover separately. Overwriting in the Price bid (Financial Bid) is not permitted and shall be rejected straightway without any further reference.
12. Conditional tenders shall not be accepted.
13. Tenders submitted via electronic transmission or through e-mail shall not be accepted.
14. In case the last date of receipt/opening of tender is declared as a holiday, then the last date of receipt of /opening of the tenders will be the next full working day.
15. The authorities of Kalakshetra Foundation do not bind themselves to accept mere lowest tender and reserves the right to reject or accept any or all tenders wholly or partially without assigning any reason whatsoever.
16. The bids shall be valid for a period of **2 (Two)** Months from the date of opening of the tender.
17. Canvassing whether directly or indirectly, in connection with tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.
18. Tender is not transferable. One tenderer shall submit only one tender.
19. Tenderer signing the tender must clearly, specify whether he/she is signing as Sole Proprietor, Authorized person, Partner, under Power of Attorney or as Director/ Manager/Secretary etc., as the case may be.
20. In case the tenderer fails to submit any of the required documents as per tender document or found unsuitable to execute the tendered job shall not be considered and shall be rejected straight away without any further reference.
21. The successful contractor shall not transfer wholly or partially the order of work to any other person(s) / firm / company for any reason whatsoever and in which case the order shall automatically stand cancelled.
22. Tender document submitted by the participants should be concise and contain only relevant information as required under this tender.
23. The participant would be responsible for all of its expenses, costs and risks incurred towards preparation of the tender document, attending any pre-bid meeting and visiting the site or any other location in connection therewith. Kalakshetra Foundation shall, in no case, be responsible or liable for any such costs whatsoever, regardless of the outcome of the tender process.
24. Technical specification as per the tender /schedule, work shall be followed for execution.

GENERAL TERMS AND CONDITIONS

1. The successful tenderer shall commence the work within **4 (Four)** working days from the date of award of work. The duplicate copy of the award letter duly signed with official stamp on all the pages to be submitted as a token of acceptance of the order.

2. The contractor shall also arrange for proper barricades coverage during demolition of building work also transportation of building debris at site.

3. All precautions not to damage the Kalakshetra Foundation properties shall be taken by the contractor. If any damage is caused to any structure, building, trees etc. the same shall be made good by the contractor at his cost to the satisfaction of Kalakshetra Foundation authority concerned.

4. Some restrictions may be imposed by the security staff etc., on the working in the campus and for movement of labour, materials etc. The contractor shall be bound to follow all such restrictions/instructions and nothing extra shall be payable on this account.

5. The contractor shall be responsible for any accident at the site of work and consequences thereof.

6. It shall be deemed that the contractor shall satisfied himself as to the nature and location of the work, transport facilities etc. and the department will bear no responsibility for lack of such knowledge and the consequences thereof.

7. General Terms of payment: -

a) Tender should be submitted in sealed cover along with the Earnest Money of **₹. 14,636/-** (Rupees Fourteen thousand six hundred thirty-six only) **in the form of Demand draft in favour of Kalakshetra Foundation, Chennai and online as mentioned in KF's Bank account as per NIT.** EMD submitted by other bidder/tenderers will be refunded within 15 days after the award of contract. No interest will be paid on the Earnest Money deposited with the Kalakshetra Foundation. Earnest Money deposit in respect of the successful tenderer will be retained with the Kalakshetra Foundation until entire work as per terms and conditions of the tender is completed. If the successful tenderer fails to execute the order strictly as per the terms and conditions of the tender, EMD shall be forfeited forthwith after cancellation of the concerned order.

b) Performance Guarantee /security deposit: Performance guarantee / Security deposit at the rate **of 5% (Five percentage)** of the tender value shall be furnished within **(4) Five working** days by the successful tenderer/ bidder/tenderer after receipt of award letter. Performance Guarantee should be in the form of Account Payee Demand Draft / Fixed Deposit / Banker's Cheque, Bank Guarantee from any of the Nationalized Banks or from any of the scheduled banks, validity for a period **of one month.**

c) Performance/Security deposit amount will not bear any interest of whatsoever. This performance/ security deposit amount will be refunded /released after the actual date of completion of work in all respects, after adjusting dues if any to the Kalakshetra Foundation from the contractor subject to terms and conditions as per the tender document.

d) The performance / security deposit amount will be forfeited in case of breach of contract, deduction of any dues payable to Kalakshetra Foundation on whatsoever amount, deduction of any

liability / damages incurred by Kalakshetra Foundation, on behalf of the service provided / contractor in the discharge of his / their obligations under this tender or contract.

e) The payment **shall** be paid, submission record of details of measurements of items, abstract along with invoice by contractor, either by cheque or RTGS/NEFT within 10 (Ten) working days.

f) Income Tax, GST TDS whichever is applicable at the prevailing rates as applicable from time to time shall be deducted as per extant rules. **Quoted rates should be inclusive of GST, all taxes as applicable in all respects.** No claim extra towards taxes, transportation etc. will be entertained.

g) The prices quoted by the bidder/tenderer shall remain fixed during the entire period of contract i.e. **2 (TWO) months validity period** and shall not be subject to variation on any account. Revision of rates will not be permitted for any reason during the original execution period. During the extended period if there is any excess expenditure towards tax, it has to be borne by the contractor but if any reduction the benefit will be passed on the Client / Kalakshetra Foundation.

i) In the event of failure of work action will be taken to rescind the work and the work will be get through other agencies at contractor's risk and cost.

j) During the progress of work, the Contractor/representative shall remain in touch with the Kalakshetra Foundation authorities and ascertain from them whether any excess over sanctioned cost is anticipated and/or has already occurred.

8. **Time of Completion:** - **1 (One) Month period** from the date of handing over site / award letter. Time is the essence of the contract. If contractor fails to complete the work within stipulated period, Liquidated Damage (L.D.) @2% of actual contract amount per day shall be recovered from the bill of the successful tenderer subject to a maximum of **10%** of the contract amount/work order value.

9. **Insurance:** - The contractor shall take all insurances at his cost to cover all kinds of risks from the time the materials / works till handing over to KF. Contractors all risk insurance inclusive of damage during transportation, fire, Storage, erection testing and commissioning policy for the full contract value. Workmen compensation policy for the employees of the contractor at site.

10. **TERMINATION OF AGREEMENT:** - The agreement/work order herein may be terminated at any time by either party by giving a written notice of 15 days to the other party.

11. **ARBITRATION CLAUSE:** - In the event of any dispute arising out of or in connection with this tender/contract/work order, whether during the subsistence of the contract or thereafter, the matter shall be referred to the Director, KALAKSHETRA FOUNDATION or any other officer nominated by the Director, KALAKSHETRA FOUNDATION for arbitration whose decision shall be final and binding on the parties. The proceedings before the Arbitrator would be governed by the provision of the Arbitration and Conciliation Act, 1996. The place of arbitration shall be Kalakshetra Foundation, Chennai.

12. The courts of Chennai will have exclusive jurisdiction for any issue/ dispute arising out of or in connection with the contract including relating to the arbitration proceedings.

SPECIAL CONDITIONS

- a. The bidder/tenderer/supplier/contractor should have prior experience in executing similar works, specifically old Building Demolition and cleaning and clearing building debris.
- b. It shall be deemed that the contractor shall satisfied himself as to the nature and location of the work, transport facilities, availability of land for setting up of camp, work site condition etc. The department will bear no responsibility for lack of such knowledge and the consequences thereof.
- c. **Electrical Power:** The electrical supply /connection in single point/ source shall be arranged by the Kalakshetra Foundation, provided the safety of the connection with proper EB board with standard details for the safety norms, separate electric consumption meter with controlling system and connected wiring has to be made available in the requisite area of working site by the contractor. The cost of the consumption of electrical units has to be paid by the contractor as per the conditions.
- d. **Water supply for the works:** The contractor shall be responsible for arranging water sources required for the construction.

ADDITIONAL CONDITIONS:

The additional specifications given below are not substitute to CPWD specifications or IS specifications. These shall be read along with C P W D specifications or IS specifications.

1. The work shall be carried out using metric dimensions only and shall be measured and paid in metric dimensions. F P S units, if any, mentioned in drawings etc. are for guidance only.

2. Wherever any reference to any Indian Standard Specification occurs in the documents relating to this contract the same shall be inclusive of all amendments issued there to or revision thereof if any, up to the date of receipt of bids.

3. Unless otherwise specified in the schedule of quantities the rates for the various items are for all heights and locations.

4. Unless otherwise specified in the schedule of quantities the rate for the items of the work shall be considered, as inclusive of pumping out or bailing out water, if required, for which no extra payments will be made. This will include water encountered from any source, such as rains, floods, sub-soil water table being high or due to any other cause whatsoever.

5. The bidders shall study the item description, the relevant drawings and satisfy him the item of work to be carried out.

6. The dismantling wherever required shall be done in a manner so that no other portions of the building or its fixtures are damaged. If any damage done to the building it shall be made good by the contractor at his own cost and no claim what so ever shall be entertained on this account.

7. The malba/garbage/debris and rubbish generated at site due to demolition work shall be removed from the Site to the valthottam area (location) in the Kalakshetra Foundation i.e. VAL THOTTAM AREA

8. The contractor shall keep & clean the site thoroughly by removing rubbish, equipment left out of work and make clean clear the site around working site to the complete satisfaction of the Kalakshetra Foundation authorities before the work is treated as completed.

9. Transporting of the building debris, rubbish, malba from the site into the valthottam area / KF campus, may be undertaken during night hours within the KF campus with prior permission of Kalakshetra Foundation.

10. All the tools, plants & safety of works arrangement will be borne by the contractor.

11. The safety measure arrangement for the safety of men and materials shall be made by the contractor as per site requirement at his own cost and risk.

12. **Measurements:** Length and breadth of superficial area of the finished works shall be measure correct to a centimeter.

13. **Rate:** The rate shall include the cost of Machineries + Labour involved in all operation described above including if any required in all respects.

PARTICULAR SPECIFICATIONS

NAME OF WORK: Demolition of old hostel building in BCCH in Kalakshetra Foundation, including cleaning and clearing of building debris from campus, Thiruvannamiyur, Chennai 600 041

Works under this contract shall be carried out as detailed in different parts of Scope of Work and in accordance with Particular Specifications, Special Conditions, additional conditions general terms and conditions instructions to the tenderers

1. SCOPE OF WORK

1.1 The scope of work covered under this contract comprises of carrying out "Demolition of old hostel building in BCCH in Kalakshetra Foundation, including cleaning and clearing of building debris from campus, Thiruvannamiyur, Chennai 600 041 and unloaded the building debris in the Kalakshetra foundation campus as directed by Engineer in charge.

2. Dismantling

2.1 The term "dismantling" implies carefully taking up or down and removing the building materials without damaging them. The articles dismantled shall be lowered to the ground and not thrown. Dismantling work shall cover complete removal of the existing structure or part of a work including all relevant items as indicated or as directed, clearing the site, sorting out useful materials and stacking them as directed; and disposing of the unserviceable materials within a lead of 100m.

3. Demolition

3.1 The term "demolition" implies breaking up the components of the structure building and then taking the components up or down. This shall consist of demolishing whole or part of work including all relevant items as indicated or as directed, clearing the site, sorting out useful materials and stacking them as directed and disposing of the unserviceable materials and rubbish as directed within a lead of 100m. The removal of overlying or adjacent materials, if required for demolition of the structure shall be separately indicated.

3.2 Unless otherwise specified, the building/structure shall be dismantled/demolished upto 300 mm below ground level.

4. Serviceable and Unserviceable Materials

4.1.1 Inventory

Before dismantling/demolition operations are undertaken by the contractor, inventory of all materials, fittings and fixtures (except hidden materials) which are considered useful shall be made and signed by the EIC and the Contractor.

Pre Measurements should be taken and recorded in measurement book before commencement / starts the demolition and dismantling work.

4.1.2 Serviceable materials

Any material which in the opinion of the EIC could be reused or otherwise useful will be considered as serviceable.

4.1.3 Unserviceable materials

Any material declared by the EIC as not serviceable shall be considered as unserviceable.

4.1.4 A register shall be opened at the work site to show day-to-day account of the turnout of salvaged materials. The register shall also indicate whether dismantled materials are properly stacked or wasted.

4.1.5 The contractor shall be responsible for the safe custody of serviceable materials until handed over to the Kalakshetra Foundation representative.

4.2 Planning

4.2.1 A definite plan of procedure for the dismantling/demolition work, depending upon the manner in which the loads of the various structural parts are supported, shall be prepared by the Contractor keeping in view the safety requirements and approved by the Engineer-in-charge and this shall be followed in actual execution of the dismantling/demolition work.

4.2.2 The demolition shall generally proceed systematically storey by storey, in the descending order. All work in the upper floor shall be completed and approved by the EIC, prior to disturbance to any supporting member on the lower floor. Demolition of the structure in sections may be permitted in exceptional cases if proper precautions are ensured to prevent injuries to persons and damage to the property.

4.2.3 Stairs with railings, passage ways and ladders shall be left in place as long as possible and maintained in a safe condition.

4.2.4 It shall be ensured that the dismantling/demolition operations do not, at any stage, endanger the safety of the adjoining buildings. Dust and other nuisance effect of the dismantling/ demolishing work on the use of the adjacent buildings shall be kept to the minimum.

4.3 Precautions Prior to Dismantling and Demolition

4.3.1 All water, electricity, gas and other service lines shall be disconnected from the buildings/ structures to be dismantled/demolished as directed. Any temporary service connections required for the demolition work shall be separately taken.

4.3.2 Measures necessary to prevent accidental collapse by way of bracing, propping, shoring, underpinning, etc., shall be provided as approved by EIC for the safety of the structure and also of the adjoining building or structures.

4.3.3 Necessary safety appliances shall be issued to the workers prior to starting of work.

4.3.4 Suitable safety precautions for fire shall be taken.

4.3.5 In the case of structures which are to be removed for re-erection, all members shall be properly marked, with painting The pins, nuts, plates, structural steel members, timer, etc., shall be similarly marked for identification of their position in the entire assembly. All machined surfaces, pin-holes, pins etc., shall be coated with grease. Portion required to be retained shall be clearly marked before dismantling or demolition.

4.3.6 Prominent danger signs shall be posted all around the building/structures. During night, warning lights shall be placed on or above all barricades leading to the building/danger zone.

4.4 Precautions during Dismantling and Demolition

4.4.1 Prior to the commencement of the work all materials of fragile nature like glass, ceiling boards, wall lining, electric, sanitary and water supply fittings, etc., shall be removed.

4.4.2 All materials which are likely to be damaged by dropping from a height during demolition of masonry walls, roof etc., shall be carefully dismantled first.

4.4.3 Where fixing has been done by nails, screws, rivets, etc., dismantling shall be done by taking out the fixing with proper tools and not by tearing or ripping off.

4.4.4 Any damage caused to the structure being dismantled/demolished in part and/of adjacent structures due to carelessness and negligence of contractor shall be made good by him at his own expenses.

4.4.5 Serviceable materials shall be stacked in such a manner to avoid deterioration. Different categories of materials shall be stacked separately as directed by EIC.

4.4.6 Unless otherwise provided, excavated materials shall be used in back filling the excavation made in removing the structures, in levelling the ground or otherwise disposed off as directed by EIC.

4.4.7 Unserviceable materials shall be disposed of as directed by EIC. Debris shall be removed at the earliest to ensure safe and adequate working space.

4.5 Catch Platforms

4.5.1 In demolition of exterior walls of multi-storey structures, catch platforms of sufficient strength to prevent injuries to workers below, shall be provided.

4.6 Grading of area

When a building has been demolished and no building operations have been projected, the area dismantled shall be filled upto the adjoining ground level, cut and graded as indicated.

5. SAFETY PROCEDURE AND PRACTICES, FIRE SAFETY

5.1 Safety procedure and practices, fire safety shall be followed.

5.2 DISMANTLING

5.2.1 During dismantling every precaution shall be taken to prevent damage to the adjacent items, which are to be left intact. Any damages caused to these items due to the carelessness and negligence of the contractor or (his labour), the same shall be made good by him at his own expense. The contractor shall also take precautions if necessary to keep down noise, nuisance etc, while carrying out dismantling work.

6. CONTRACTORS CLAIM IN CASE OF ACCIDENTS

6.1 The contractors shall solely responsible for the safety and security of their labours and shall avail labour insurances. The contractor shall responsible for settling the claims in case of any accidents at site and Departments shall have all the rights to recover the compensation amount as claimed by labour commissioner /courts from the contractors.

Notes :-

1. The scope of services covered under subject tender is tentative, which may undergo changes during planning stage. However, no price adjustment shall be made on account of any variation in the scope and quantum

Technical bid - COVER 1

F.No.A.78/29/2025-2026/KF- Dated – 02.09.2026

To
The Director,
Kalakshetra Foundation
Thiruvannamiyur,
Chennai – 600 041.

Date

Dear Sir/Madam,

Subject – Bid /Tender for – **Name of work:** Demolition of old hostel building in BCCH in Kalakshetra Foundation, including cleaning and clearing of building debris from the site into valthottam /KF campus, Thiruvannamiyur, Chennai 600 041.

”

With reference to your tender enquiry cited above, we are pleased to enclose the Part-I for your kind consideration (as per prescribed format).

Company profile

i	Name of the agency/Contractor	
ii	Mailing address of the agency with PIN Code	
iii	Status of the Agency: Proprietor / Partnership / Regd. Company / Co-op. Society	
iv	Contact details	
	Telephone numbers(s)	
	Fax number(s)	
	E-mail address	
	Website	
v	GST registration No	
vi	PAN no.	
vii	Trade license no.	
viii	Bankers and their address along with type of Account & Account No	
ix	E.M.D details	
x	Registration certificate in current updated status from CPWD/State PWD/ Railways Dept./BSNL/Reputed Central or State PSU's/Autonomous body/Similar Govt. agencies contract - Similar work means old Building Demolition and cleaning and clearing building debris Certified copy to be enclosed as proof.	
xi	Certified copies of the completed works- completion certificate / experience certificate (similar works – Similar work means old Building Demolition and cleaning and clearing building debris) for the past 5 years, to be enclosed	

We confirm that we shall abide by all the tender conditions and we do not have any additional conditions.

Thanking you,

Yours faithfully,

Signature with date and name of the signatory

Name of the Agency with Seal

Note: You may please attach a separate sheet as annexure for providing the details



AN INSTITUTE OF NATIONAL IMPORTANCE &
AUTONOMOUS BODY UNDER THE MINISTRY OF CULTURE, GOVT. OF INDIA
Thiruvananthapuram, Chennai-600041

Eligibility Criteria for qualifying the Technical Bid COVER 1)– Check list

S.No	Documents	Page No	Details
1.	a). EMD DD No.: Amount Date: b) OR online receipt Reference copy c) OR EMD exemption certificate issued NSIC – Government of India		
2.	Whether Technical bid (Cover 1) is filled up?		
3.	Whether all the pages are stamped and signed and property tagged with all documents ?		
4.	Whether self-attested copy of registration of the firm (for partnership firm or Pvt. Ltd/Public Ltd company) is attached?		
5.	Self-attested copy of latest income tax return (AY 2023-2024, 2024-2025, 2025-2026)		
6.	Self-attested copy of PAN Card		
7.	Self-attested copy of GST Certificate		
8	Self-attested copy of experience certificate / completed works completion certificate		
	Eligibility Criteria		
9	Contractors enlisted with CPWD/ MES / any Central / /State Department or any Central / State PSU's or any autonomous body under any Central / State Government or any local body, will be required to enclose the documents in the technical bid document (cover 1). Self-attested contractor enlistment registration copy		
	Technical PQC (Pre-qualification criteria)		
10	Bidder's experience: The bidder should enclose the copy of the successfully completed similar work order executed in any Central / /State Department or any Central / State PSU's or any autonomous body under any Central / State Government or any local body during last 5 years).		

S.No	Documents	Page No	Details
	Tender is invited should any of the following: (i) Three similar completed work order costing not less than 40% of the estimated cost. (ii) Two similar completed work order costing not less than 50% of the estimated cost (iii) One similar completed work order costing not less than 80% of the estimated cost. Note: Similar works means: Civil work – pathway development work- experience Certificate, Orders executed		
11.	Financial Turnover Criteria		
	Submission of certified copy of Balance Sheet and Profit and Loss account statement for last 3 (Three) Assessment up to March 2025 (The firm shall have average annual turnover during the last 3 years ending 31st March of the previous financial year, should be at least 30% of the estimated cost)Relevant document(s) ITR filing copy for last three years		
12	Self-declaration the firm -The firm has not suspended / debarred / Black listed (either permanently or temporarily)		
13	Whether Price Bid (financial bid)-Cover 2 /Tender form is filled up and sealed cover separately submitted		
14	Any other relevant documents		

(Signature of the bidder/tenderer)

Name and address (with seal)



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Thiruvannamipur, Chennai-600041

PRICE BID (Financial bid)- COVER 2
F.No.A.78/29/2025-2026/KF- Dated – 02.09.2026

The Director
Kalakshetra Foundation
Thiruvannamipur, Chennai

Date

Dear Sir/Madam

Subject: - Bid /Tender for – Name of work: “Demolition of old hostel building in BCCH in Kalakshetra Foundation, including cleaning and clearing of building debris from the site into valthottam /KF campus, Thiruvannamipur, Chennai 600 041.

With reference to your tender enquiry cited we are pleased to enclose the following as our financial bid for your kind consideration (as per given format).

Schedule of Quantities

S.No	Description of items	Quantity	Unit	Rate	Amount
1	Taking out doors, windows and clerestory window shutters (steel or wood)including stacking within 50 metres lead :				
	Of area 3 sq. metres and below	57.00	each		
2	Demolishing cement concrete manually/ by mechanical means including disposal of material within 50 metres lead as per direction of Engineer - in - charge.				-
	Nominal concrete 1:4:8 or leaner mix (including equivalent design mix)	30.00	Cum (Cubic meter)		
3	Demolishing R.C.C. work manually/ by mechanical means including stacking of steel bars and disposal of unserviceable material within 50 metres lead as per direction of Engineer - in- charge.	55.00	Cum (Cubic meter)		

4	Dismantling tile work in floors and roofs laid in cement mortar including stacking material within 50 metres lead.				
	For thickness of tiles 10 mm to 25 mm	95.00	Sqm (Square meter)		
5	Demolishing stone rubble masonry manually/ by mechanical means including stacking of serviceable material and disposal of unserviceable material within 50 metres lead as per direction of Engineer-in-charge :				
	In lime mortar	100.00	Cum (Cubic meter)		
6	Demolishing brick work manually/ by mechanical means including stacking of serviceable material and disposal of unserviceable material within 50 metres lead as per direction of Engineer-in-charge.				
	In cement mortar	103.00	Cum (Cubic meter)		
7	Disposal of moorum/building rubbish/ malba/ similar unserviceable, dismantled or waste material by mechanical transport including loading, transporting, unloading to approved municipal dumping ground for lead up to 10 km for all lifts, complete as per directions of Engineer-in-charge.	300.00	Cum (Cubic meter)		
	Total				
	(Rupees.....)				

The quoted rates are inclusive of GST and all taxes.

We confirm that we abide by all the tender conditions and we do not have any additional conditions.

Signature with date and name of the signatory

With complete address and seal
Address Tel. No/Mob. No: